



**TA**

**TIFFANY ARNOLD**

WRITER | [TIFFANYMARNOLD.COM](http://TIFFANYMARNOLD.COM)

## SKILLS

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- Freelance Writing
- Editing
- Proofreading
- Content Manager
- SEO Manager
- IT Support
- Logged speech times for different events to create commercials for future events.
- Familiar with Mac and PC.
- Website design
- Organization
- Research

## VOLUNTEER EXP.

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**Box Office Coordinator/ Visual Display Marketing Coordinator**  
**THE WEEKEND THEATRE**  
03/2018 – current

## EXPERIENCE

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### **FREELANCE WRITER/EDITOR • 01/2007- CURRENT**

Performed all levels of editing, fact checking, and proofreading of online content, manuals, and marketing materials. Maintained and created content for personal and business blogs. Created and edited articles for newspapers, online magazines, newsletters and wrote reviews for books. Edited and created marketing materials and press releases.

### **CAREGIVER • PALCO • 05/2017- CURRENT**

Assist my mother with basic daily needs. Bathing, cleaning, preparing meals, running errands.

### **APPLE TIER 1 TECHNICAL SUPPORT • KELLY CONNECT • 2106**

Assist incoming callers with iOS technical support. Help with virus, Apple ID issues and general education.

### **CUSTOMER SUPPORT • AMAZON • 2015**

Assist incoming callers with purchasing issues on Amazons website, assist in finding products and account issues.

## EDUCATION

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**CERTIFICATE MEDIA COMMUNICATIONS • 03/2017 • FULL SAIL UNIV**

**A.S. CREATIVE WRITING FOR ENTERTAINMENT • 06/2018 • FULL SAIL UNIV.**